



Dear Valued Supplier,

We are pleased to announce a new initiative to streamline our procurement and accounts payable processes, partnering with **SAP Ariba**® to fulfill our vision of moving away from paper and manually transmitted documents.

We have worked with SAP Ariba to identify those suppliers believed to already be operating on the Ariba Supplier Network (ASN) and are inviting you to become enabled with Gilead and Kite in November 2021 to allow for a seamless transition next year when we go-live in August 2022.

**Additional Information:**

- **Why are we making this change?**  
Transacting over the Ariba Network brings our suppliers many benefits such as real-time PO delivery, use of online catalogs invoice automation, and a streamlined process for Gilead and Kite.
- **Is there a cost associated with this initiative?**  
Potential fees are based on the volume of transactions you have on the Ariba Network (across all customer relationships) and your spend with Gilead and Kite. To learn more please visit [SAP Ariba Subscriptions and Pricing](#).
- **When will this take effect?**  
Following the Supplier Summit (described below), Ariba will send you important communications and instructions to establish a trading relationship with Gilead and Kite on the Ariba Network. We appreciate your prompt action regarding this initiative. We are targeting a cutover date from your existing AP processes in August 2022.
- **How can you learn more about the Gilead and Kite partnership with SAP Ariba?**  
You can learn more about SAP Ariba and the specific details about this initiative by reviewing the web-based Supplier Summit held in October 2021.

We believe this shift will strengthen our business relationship and allow for more robust collaboration and purchasing capabilities. If you are not the correct recipient or have questions, please contact the Gilead and Kite Supplier Enablement Team at [SupplierEnablement@gilead.com](mailto:SupplierEnablement@gilead.com).

Kind Regards,  
*Gilead and Kite Supplier Enablement Team*