



Cabinet Office

## CARBON REDUCTION PLAN GUIDANCE

### Notes for Completion

Where an In-Scope Organisation has determined that the measure applies to the procurement, suppliers wishing to bid for that contract are required at the selection stage to submit a Carbon Reduction Plan which details their organisational carbon footprint and confirms their commitment to achieving Net Zero by 2050.

Carbon Reduction Plans are to be completed by the bidding supplier<sup>1</sup> and must meet the reporting requirements set out in supporting guidance, and include the supplier's current carbon footprint and its commitment to reducing emissions to achieve Net Zero emissions by 2050.

The CRP should be specific to the bidding entity, or, provided certain criteria are met, may cover the bidding entity and its parent organisation. In order to ensure the CRP remains relevant, a Carbon Reduction Plan covering the bidding entity and its parent organisation is only permissible where the detailed requirements of the CRP are met in full, as set out in the Technical Standard<sup>2</sup> and Guidance<sup>3</sup>, and all of the following criteria are met:

- The bidding entity is wholly owned by the parent;
- The commitment to achieving net zero by 2050 for UK operations is set out in the CRP for the parent and is supported and adopted by the bidding entity, demonstrated by the inclusion in the CRP of a statement that this will apply to the bidding entity;
- The environmental measures set out are stated to be able to be applied by the bidding entity when performing the relevant contract; and
- The CRP is published on the bidding entity's website.

Bidding entities must take steps to ensure they have their own CRP as soon as reasonably practicable and should note that the ability to rely on a parent organisation's Carbon Reduction Plan may only be a temporary measure under this selection criterion.

The Carbon Reduction Plan should be updated regularly (at least annually) and published and clearly signposted on the supplier's UK website. It should be approved by a director (or equivalent senior leadership) within the supplier's organisation to demonstrate a clear commitment to emissions reduction at the highest level. Suppliers may wish to adopt the key objectives of the Carbon Reduction Plan within their strategic plans.

A template for the Carbon Reduction Plan is set out below. Please complete and publish your Carbon Reduction Plan in accordance with the reporting standard published alongside this PPN.

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<sup>1</sup>Bidding supplier or 'bidding entity' means the organisation with whom the contracting authority will enter into a contract if it is successful.

<sup>2</sup>Technical Standard can be found at:

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/991625/PPN\\_0621\\_Technical\\_standard\\_for\\_the\\_Completion\\_of\\_Carbon\\_Reduction\\_Plans\\_\\_2\\_.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991625/PPN_0621_Technical_standard_for_the_Completion_of_Carbon_Reduction_Plans__2_.pdf)

<sup>3</sup>Guidance can be found at:

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/991623/Guidance\\_on\\_adopting\\_and\\_applying\\_PPN\\_06\\_21\\_\\_Selection\\_Criteria\\_\\_3\\_.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991623/Guidance_on_adopting_and_applying_PPN_06_21__Selection_Criteria__3_.pdf)

# Carbon Reduction Plan Template

Supplier name: Gilead Sciences, Inc.

Publication date: 05 August 2024

## Commitment to achieving Net Zero

Gilead Sciences, Inc. is committed to achieving Net Zero Operations emissions by 2030.

## Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

**Baseline Year: 2019**

### Additional Details relating to the Baseline Emissions calculations.

As part of Gilead's continued commitment to transparency in our progress against our environmental goals, we report our environmental performance data for 2019-2023 on Gilead.com.

Our greenhouse gas (GHG) emissions and energy consumption data have been third-party verified by APEX Companies LLC using the ISO 14064-3: Greenhouse Gases - Part 3 specification standard. Additionally, we verify our global water withdrawal, hazardous, and non-hazardous waste production volumes through APEX using the International Standard on Assurance Engagements (ISAE) 3000 Revised.

APEX conducted an independent, limited assurance verification of our reported data, assessing its accuracy and the underlying systems and processes used to collect, analyze, and review the information.

All reported values represent the best available data at the time of publication. The GHG emissions values are reported in CO<sub>2</sub>e (carbon dioxide equivalent) for the seven greenhouse gases covered by the Kyoto Protocol (Carbon dioxide (CO<sub>2</sub>), Methane (CH<sub>4</sub>), Nitrous oxide (N<sub>2</sub>O), Hydrofluorocarbons (HFCs), Perfluorocarbons (PFCs), Sulphur hexafluoride (SF<sub>6</sub>) and Nitrogen trifluoride (NF<sub>3</sub>)).

Some environmental data from previous years have been restated due to acquisitions, changes in methodology and/or accuracy improvements. All reporting year data goes through third-party limited assurance.

### Baseline year emissions:

**EMISSIONS**

**TOTAL (tCO<sub>2</sub>e)**

Scope 1	<b>54,157</b>																														
Scope 2	<b>33,394</b>																														
Scope 3 (Included Sources)	<table border="1"> <tr> <td>Purchased Goods &amp; Services <sup>1,2,3</sup></td> <td>612,966</td> </tr> <tr> <td>Capital Goods <sup>2,3</sup></td> <td>98,941</td> </tr> <tr> <td>FERA <sup>1,3</sup></td> <td>14,821</td> </tr> <tr> <td>Upstream Transport &amp; Distribution <sup>1,2,3</sup></td> <td>53,051</td> </tr> <tr> <td>Waste <sup>1,3</sup></td> <td>5,166</td> </tr> <tr> <td>Business Travel (required only) <sup>1,2,3</sup></td> <td>45,869</td> </tr> <tr> <td>Employee Commuting <sup>1,2,3</sup></td> <td>23,666</td> </tr> <tr> <td>Upstream Leased Assets <sup>4</sup></td> <td>N/A</td> </tr> <tr> <td>Downstream Transport &amp; Distribution <sup>1,3</sup></td> <td>192</td> </tr> <tr> <td>Processing of Sold Products <sup>4</sup></td> <td>N/A</td> </tr> <tr> <td>Use of Sold Products <sup>4</sup></td> <td>N/A</td> </tr> <tr> <td>End of Life Treatment of Sold Products <sup>1,3,5</sup></td> <td>7</td> </tr> <tr> <td>Downstream Leased Assets <sup>4</sup></td> <td>N/A</td> </tr> <tr> <td>Franchises <sup>4</sup></td> <td>N/A</td> </tr> <tr> <td>Investments <sup>1,2,3</sup></td> <td>117,909</td> </tr> </table> <p><b>Scope 3 GHG Emissions Footnotes</b></p> <p>1. Scope 3 emissions based on primary data</p> <p>2. Scope 3 emissions based on spend data (EEIO or supplier allocations) (Employee Commuting only included spend data emissions prior to 2024)</p> <p>3. Scope 3 limited assurance of emissions (Fuel- and Energy-Related Activities, waste, business air travel in all years; upstream transportation and distribution from 2022 onward; and all applicable categories in 2024)</p> <p>4. N/A: These Scope 3 categories are not applicable to Gilead in alignment with guidance in the current Greenhouse Gas Protocol (GHGP).</p> <p>Upstream leased assets: all leased assets are reported in Gilead's Scope 1 and 2 emissions.</p> <p>Processing of sold products: Gilead products are not subject to further processing after they are sold.</p> <p>Use of sold products: The use of Gilead's therapeutic products does not cause GHG emissions.</p> <p>Downstream leased assets: Gilead does not sublet sites.</p> <p>Franchises: Gilead does not have franchises.</p> <p>5. Due to the immateriality of these emissions, the End of Life Treatment of Sold Products emissions have been held flat year over year</p>	Purchased Goods & Services <sup>1,2,3</sup>	612,966	Capital Goods <sup>2,3</sup>	98,941	FERA <sup>1,3</sup>	14,821	Upstream Transport & Distribution <sup>1,2,3</sup>	53,051	Waste <sup>1,3</sup>	5,166	Business Travel (required only) <sup>1,2,3</sup>	45,869	Employee Commuting <sup>1,2,3</sup>	23,666	Upstream Leased Assets <sup>4</sup>	N/A	Downstream Transport & Distribution <sup>1,3</sup>	192	Processing of Sold Products <sup>4</sup>	N/A	Use of Sold Products <sup>4</sup>	N/A	End of Life Treatment of Sold Products <sup>1,3,5</sup>	7	Downstream Leased Assets <sup>4</sup>	N/A	Franchises <sup>4</sup>	N/A	Investments <sup>1,2,3</sup>	117,909
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<b>Total Emissions</b>	<b>1,060,138</b>
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## Current Emissions Reporting

Reporting Year: 2024		
<b>EMISSIONS</b>	<b>TOTAL (tCO<sub>2e</sub>)</b>	
Scope 1	<b>53,856</b>	
Scope 2	<b>17,137</b>	
Scope 3 (Included Sources)	<b>998,099</b>	
	Purchased Goods & Services <sup>1,2,3</sup>	731,443
	Capital Goods <sup>2,3</sup>	42,708
	FERA <sup>1,3</sup>	16,087
	Upstream Transport & Distribution <sup>1,2,3</sup>	70,029
	Waste <sup>1,3</sup>	3,150
	Business Travel (required only) <sup>1,2,3</sup>	65,263
	Employee Commuting <sup>1,2,3</sup>	30,288
	Upstream Leased Assets <sup>4</sup>	N/A
	Downstream Transport & Distribution <sup>1,3</sup>	141
	Processing of Sold Products <sup>4</sup>	N/A
	Use of Sold Products <sup>4</sup>	N/A
	End of Life Treatment of Sold Products <sup>1,3,5</sup>	7
	Downstream Leased Assets <sup>4</sup>	N/A
	Franchises <sup>4</sup>	N/A
Investments <sup>1,2,3</sup>	38,984	
<b>Scope 3 GHG Emissions Footnotes</b>		

	<p>1. Scope 3 emissions based on primary data</p> <p>2. Scope 3 emissions based on spend data (EEIO or supplier allocations) (Employee Commuting only included spend data emissions prior to 2024)</p> <p>3. Scope 3 limited assurance of emissions (Fuel- and Energy-Related Activities, waste, business air travel in all years; upstream transportation and distribution from 2022 onward; and all applicable categories in 2024)</p> <p>4. N/A: These Scope 3 categories are not applicable to Gilead in alignment with guidance in the current Greenhouse Gas Protocol (GHGP).</p> <p>Upstream leased assets: all leased assets are reported in Gilead's Scope 1 and 2 emissions.</p> <p>Processing of sold products: Gilead products are not subject to further processing after they are sold.</p> <p>Use of sold products: The use of Gilead's therapeutic products does not cause GHG emissions.</p> <p>Downstream leased assets: Gilead does not sublet sites.</p> <p>Franchises: Gilead does not have franchises.</p> <p>5. Due to the immateriality of these emissions, the End of Life Treatment of Sold Products emissions have been held flat year over year</p>
<b>Total Emissions</b>	<b>1,069,092</b>

## Emissions reduction targets

In order to continue our progress to achieving Net Zero operations, we have adopted the following carbon reduction targets. Our carbon reduction target has been approved by [Science Based target Initiative \(SBTi\)](#) and is in line with the 1.5 degree Celsius pathway. Gilead is a signatory of The Climate Group's [RE100](#) and [EV100](#) initiatives to help accelerate progress towards 100% renewable electricity and help drive the transition to electric vehicles, respectively.

- Reduce Scope 1 and 2 GHG emissions by 46% by 2030 (SBTi target)
- Transition 100% of fleet vehicles to electric or low emissions vehicles and increase charging infrastructure by 2030 (EV100)
- Utilize 100% renewable electricity in operations by 2025 (RE100)
- Achieve carbon net-zero operation GHG emissions by 2030

In addition, we have a Scope 3 reduction target approved by SBTi, and is in line with the 2 degree Celsius pathway and will reduce our Scope 3 GHG emissions by 15% by 2030. We are committed to revisiting and strengthening our commitments on a periodic basis.

We project that our Scope 1 and 2 carbon emissions will decrease to 8755 tCO<sub>2e</sub> by 2030. This is a reduction of 90%.

Progress against these targets can be accessed in our [annual ESG report](#) and the most up-to-date [performance data](#) may be accessed on the Gilead website.

## Carbon Reduction Projects

### Completed Carbon Reduction Initiatives

As of 2024, the following environmental management measures and projects have been completed or implemented since the 2019 baseline. The carbon emission reduction achieved by these schemes equate to 16,558 tCO<sub>2e</sub>, a 19% reduction against the 2019 baseline and the measures will be in effect when performing the contract

Gilead has established a roadmap of initiatives to deliver on our carbon reduction goals. As of 2024:

- 19% reduction of Scope 1 and 2 GHG emissions achieved from 2019 baseline
- 70% of our global electricity is derived from renewable sources; in the UK 3 of 4 facilities are already sourcing 100% renewable electricity
- 13% of our fleet are electric (EV) or plug-in hybrid electric vehicles (PHEV); in the UK we have reduced the emissions associated with our vehicle fleet by 79% since 2019
- 49.2M kWh of energy consumption avoided through implementation of energy efficiency measures
- 31 green building certifications achieved
- 5 solar installations at our facilities in Ireland and the US
- ISO 50001 Certification at our Ireland Manufacturing Facility

In the future we aim to implement further measures such as:

- Source 100% renewable electricity for our operations by 2025
- Continue implementation of energy efficiency projects
- Develop strategies to reduce GHG emissions associated with employee commuting
- Continue to increase the number of electric and low emissions fleet vehicles
- Engage and partner with suppliers to reduce GHG emissions

## Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard<sup>4</sup> and uses the appropriate Government emission conversion factors for greenhouse gas company reporting<sup>5</sup>.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard<sup>6</sup>.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

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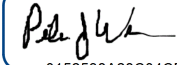
<sup>4</sup><https://ghgprotocol.org/corporate-standard>

<sup>5</sup><https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

<sup>6</sup><https://ghgprotocol.org/standards/scope-3-standard>

**Signed on behalf of the Supplier:**

DocuSigned by:



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