

Gilead UK & Ireland Fellowship and Medical Grants Programme FAQs

Gilead supports many organisations and projects via the UK & Ireland Fellowship and Medical Grants Programme, but we receive more grant requests than we can fund. Applying for a grant is not a guarantee of funding.

Fellowship and medical grants are separate from the company's commercial activities; sales and marketing personnel are not involved in grant decisions. Grants are not connected to, or conditioned upon, purchasing, prescribing, recommending, or otherwise supporting Gilead products.

This document is intended to answer some common questions regarding the Gilead UK & Ireland Fellowship and Medical Grants Programme. If you do not find an answer to your question here, please email our support team at gileadfellowship@axon-com.com.

The Gilead Fellowship and Medical Grants Programme is a competitive medical grants programme funded by Gilead Sciences Ltd.

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About the Gilead UK & Ireland Fellowship & Medical Grants Programme

1. What is the aim of the Fellowship & Medical Grants Programme?

The aim of the Gilead UK & Ireland Fellowship & Medical Grants Programme is to support not-for-profit healthcare focused organisations to develop innovative, high-impact projects that deliver measurable benefits to patients, healthcare providers and communities impacted by Gilead's therapeutic areas of expertise.

2. What kinds of projects does the Fellowship & Medical Grants Programme fund?

The Fellowship & Medical Grants Programme supports projects and initiatives that support local innovation and best practices in caring for people living with HIV, cancer, and liver diseases. Specific criteria are set for each therapy area every year and applications for grants are reviewed according to these criteria. Please [visit the website](#) to review the current criteria. Successful applicants are expected to communicate interim and final progress reports to Gilead and are encouraged to present or publish project outcomes.

Projects that fall outside of the scope, but which will add clinical value, or which investigate an area of unmet need, can also be submitted, and will be reviewed on their merit.

3. When can I apply for a grant?

The application window for each of the Programmes is open once a year. Successful applications will be paid as per the grant agreement. Please [visit the website](#) to see the current application windows.

If you or your project do not fulfil the criteria for Fellowship & Medical Grants Programme funding, an application may be suitable for our community organisation grants (see <https://www.gilead.co.uk/our-purpose/giving/grant-funding>).

Project Eligibility/Project Classification Matrix

4. I would like to check the suitability of a project idea for submission to the Gilead UK & Ireland Fellowship & Medical Grants Programme. Is it possible to discuss this on the telephone?

Gilead is unable to provide input on whether or not a specific project will be successful prior to submission, but we can answer questions on the general suitability or eligibility of a project/initiative for submission to the Programme. As a first step please contact the support team at gileadfellowship@axon-com.com. If a phone call is needed, we can put you in touch with the relevant contact at Gilead for your therapy area.

5. Is my proposed project suitable for Fellowship & Medical Grants Programme funding from Gilead UK & Ireland?

Projects for a Gilead or Kite product which meet the definition of a clinical trial, whether interventional or non-interventional, cannot be funded through this Medical Grants Programme.

6. What should I do if the project objectives for my grant request fall outside of the Programme criteria?

Gilead is unfortunately unable to support all the worthy projects that exist. Projects which fall outside of the scope of the specific Programme criteria, but which will add clinical value, or which investigate an area of unmet need can still be submitted and will be reviewed on their merit. If you are unsure of the eligibility of your project, we encourage you to contact the support team at gileadfellowship@axon-com.com.

7. Can I apply for 100% of project funding from Gilead?

Yes, but other sources of funding should also be sought. Gilead encourages all applicants to apply for grants from a wide range of sources, including other pharmaceutical companies. Co-funding from other sources may be in the form of contributed staff time for project execution, supervision or evaluation. It is important that you clearly outline any other sources of funding on the application form to ensure transparency.

8. Can I apply for a grant to support a current or ongoing project?

Yes, so long as the current funding has a defined end date and funding is not being used retrospectively on activities that have been carried out. This should be explained on the application form. Please note, however, that Fellowship & Medical Grants Programme funding is not provided for more than one year at a time.

9. Can I apply for a grant for a specific event?

Yes, as long as the event is not retrospective and remember to include pre/post planning time.

10. Can I apply for funding for a project that has already been carried out?

No, Gilead cannot provide retrospective funding for any activity that has already been carried out.

11. Can I apply for funding from the Programme for more than one project?

Yes, but please note you must submit a separate application for each individual project. Every application will be assessed in line with the specific criteria for the Programme and reviewed on individual merit.

Project Classification Matrix:

Please read through the matrix and select the project classification which aligns most with the application you are submitting. Please note, this is not an exhaustive list of project types that can be funded through the Gilead Fellowship and Medical Grants Programme.

Audits	Best practice sharing initiatives	Community Outreach, Education and Engagement Programmes	Frameworks to improve monitoring of patient-reported outcome measures
Projects can include the analysis of the quality of medical care, including the procedures used for diagnosis, treatment, care provision, patient profiling and the resulting outcomes. Projects or audits involving Gilead products cannot be funded through this Programme.	Projects can include the identification and dissemination of the most effective and efficient ways of working to improve the care provided for patients. The aim of a best practice sharing initiative should be to promote excellence by sharing knowledge and experiences that have led to an improved standard of care/ service provided within an organisation.	Projects can include those aimed at connecting patients and the broader community to promote health/well-being and involve patients in their own health care. Projects can be designed to build relationships, increase awareness, and encourage active participation in health-related activities.	Projects can include those that review current “patient-reported outcome measures” and determine how best to improve the monitoring of outcomes, to enhance patient’s health and well-being when engaging with an organisation and service.
Infrastructure for better diagnosis or detection of disease	Patient support programmes and tools	Access to care and patient pathways	Other
Projects can include the development of pathways or services designed to improve the ability to identify diseases accurately and promptly to enhance overall patient care.	Projects can include programmes and tools offered by a service or organisation to help patients manage their medical condition(s) and navigate the healthcare system more effectively, to improve the overall patient experience when engaging with healthcare services.	Projects can include those aimed at optimising processes and systems within healthcare that can guide patients through their journey from initial contact with the service/organisation to the completion of their treatment and follow-up care.	Should your project fall out of these classifications please contact gileadfellowship@axon-com.com to further discuss the eligibility of your project.

Application Process

12. How do I apply for a Fellowship grant?

The application process is online only. You will need an account to access the application portal. Your account can be created and accessed via the Programme webpage [here](#). More detailed instructions on the application process are available in the User Guidance Document [here](#).

13. What does my application need to include?

Gilead has one standard application for all organisations. The following information will be required for all applications:

- Organisation Contact Information
- Therapeutic Area of Focus
- Total Project Budget and Amount Requested from Gilead
- Project/Event Start and End Dates
- Anticipated Reach (i.e. number of individuals benefited/educated)
- List of Countries Where the Project will be Implemented (*Please remember the Programme supports projects based in the UK or Ireland only*)
- Organisation Overview/Description
- Event/Programme Description
- Event/Programme Objectives
- List of Event/Programme Activities
- Expected Outcomes/Impact
- Sustainability Plans
- Detailed Budget – including description and breakdown of costs
- Annual Report or a Tax Document, as applicable
- Letter of Support
- New Supplier Form
- Signed Letter Head from Finance Department Confirming Bank Details

Please check the User Guidance Document [here](#) for more detailed information on the application process.

14. Do applications need to include references?

Appropriate citations should be provided for all statistics, and references should be listed in the application.

15. What information should I include in the budget?

Budgets must be fully completed and provide the appropriate level of detail for Gilead to ensure compliance - if there is not an appropriate level of detail, the grant request will be declined. You should include the overall amount of funding needed for a specific line item and cost per unit for each line item. We also ask for the applicant to delineate the amount of funding requested from Gilead for each specific line item.

Generally, Gilead does not fund salaries of practising clinicians. Additional details on staff salaries and a full list of funding exclusions are outlined in the [Grant Making Exclusions](#) section found at the end of this document.

16. I need to submit my proposal for review at my institution. Is it possible to create a PDF of my application using the website form?

It is not possible to create a PDF version of your specific application. We recommend that you complete your application under the same headings, and then copy the details into the online application form when you are ready to submit.

17. Can I recall an application to make changes?

Yes. To recall a submitted application, please email gileadfellowship@axon-com.com.

18. Who can I contact if I need help with the application process?

You can email the support team at gileadfellowship@axon-com.com.

19. Will feedback be provided once applications are submitted?

Once an application is submitted, it will be reviewed for completeness and to ensure quality of applications. If, for any reason, further clarity is required to fully evaluate your application, you will receive an email for clarification and, if needed, a request for resubmission.

Please note, Gilead representatives cannot comment on the decision process related to specific grant requests.

20. How will I know if my application is approved or declined?

All applicants will receive a formal email notification as to whether their application has been approved or declined within approximately one month following the closing date for applications.

Following Application: Successful Applicants

21. What can I expect if my application is successful?

After the review committee approves a grant, you will receive an email confirming approval. The email will attach a grant contract which applicants will be asked to sign as per the Association of the British Pharmaceutical Industry (ABPI) or Irish Pharmaceutical Healthcare Association (IPHA) codes of practice. Gilead should be acknowledged as providing funding to the organisation for the approved project or initiative, and any specific activity or project should be funded in accordance with European Federation of Pharmaceutical Industries and Associations (EFPIA), ABPI and IPHA codes of practice.

The contract summarises the core requirements of the grant award, the funding amount, and the responsibilities for each party. The contract must be fully executed prior to the release of payment and could include additional documents needed to effectively process payment.

Successful applicants will be required to engage with members of the Gilead grant team. Some projects will require a mid-term report and all projects will require a final report that includes details of spend and confirmation of the grant support being spent as agreed.

- 22. If an application is successful, when does the work for the project have to be completed?**
Gilead typically requests for applications to be submitted 6–12 weeks prior to the project or event start date. Please build this into your grant application timeline. Please know that an incomplete or insufficient proposal could lengthen the review process and impact a project timeline, as the agreement must be signed before the funded work can commence. The project end date must be outlined in the grant application – the Fellowship & Medical Grants Programme typically funds projects of approximately 12 months. For programmes that extend longer than 12 months, note that Gilead only provides funding for one year at a time.
- 23. When will funding be provided?**
On the successful award of a grant, Gilead UK & Ireland will state which items of the project they are supporting and, in some cases, project milestones for payment will be outlined. Gilead commits to processing payment within one month of receiving a fully executed agreement.
- 24. How will funding be paid?**
Grants will be paid direct to the organisation’s bank account by BACS payment. Payments will not be made to an individual. Depending on the scope of the project and the amount funded, Gilead will either make a lump sum payment or milestone payments based on project deliverables. A fully executed agreement is required prior to the release of any funding.
- 25. Does my grant have to be paid in a specific currency?**
Yes, Gilead will pay Fellowship & Medical Grants Programme grants in GBP or EUR as relevant.
- 26. If I am successful in one year, does that guarantee the receipt of a Programme grant the following year?**
No, grant funding is not provided for more than one year at a time. You are welcome to apply for a grant each year, but you will have to submit a new application, which will be subject to the usual review process.
- 27. Will details of the Programme grants be published?**
In order to comply with EFPIA and country Codes of Practice, including the ABPI, Gilead will disclose grant support to a patient organisation or healthcare organisation via its website. This will include the name of the organisation, a brief description of the activity and, where required, the local amount of money provided.
- 28. Where will details of the award be published?**
Details of all successful grantees from Gilead UK & Ireland will be published on an annual basis on www.gilead.co.uk/about/transparency

Following Application: Unsuccessful Applicants

29. Will unsuccessful applicants get feedback?

Yes, if you are unsuccessful, you will receive an email within approximately one month following the closing date for the relevant therapy area, confirming that Gilead is unable to support your application. For more specific application queries please email gileadfellowship@axon-com.com.

30. Can applicants reapply if unsuccessful?

Yes, applicants who are unsuccessful can submit applications for different projects or activities when the application window reopens the following year.

Grant Making Exclusions

Salary reimbursement

Should salaries be included within the budget request of the application, it is important to note the following criteria:

- Gilead cannot fund the salaries of practicing clinicians where conflicts of interest cannot be satisfactorily resolved.
- Gilead can potentially fund a salary, or a proportion of a salary, directly related to the project. Please note that this will be assessed on a case-by-case basis, and salary funding is not guaranteed.
- If the funding required from Gilead will be used to support salaries for any role, please confirm whether it is a new role specific to the project.
 - If it is not, please explain how the organisation will allocate existing staff to the role and whether any backfill will be required.
 - If any permanent roles will be created for the project, please explain how these roles will be sustained after the period of Gilead funding.
- Gilead may potentially fund backfill positions for staff members who are reassigned to the awarded project. Please note that this will be assessed on a case-by-case basis, and funding is not guaranteed.

Participation reimbursement

- Gilead cannot fund the payment of honoraria of healthcare providers employed by or affiliated with the requesting institution.
- Gilead may fund reimbursements for participants and patients directly involved in the project. Please ensure detailed information on reimbursement values is included in the budget breakdown.
- Gilead cannot fund individuals or organisations through grants for services provided to Gilead, such as speaking or advising.

Fundamental to Gilead is our adherence to the highest legal and ethical standards of business conduct. As such, the following points outline what is not eligible to be funded as a grant:

- Gilead cannot provide grant support to for-profit organisations
- Gilead cannot provide grant support to any retrospective activities that have already taken place
- Gilead cannot provide grant funding for investment in medical equipment or medical hardware as one-off purchases

- Gilead cannot provide grant funding to any individual or group of individuals, rather than an organisation, group or association that is a legally constituted entity
- Gilead will not fund any projects that may be linked, or may infer a link, to the purchasing, prescribing, providing of favourable recommendations for, or otherwise supporting Gilead products
- Gilead cannot directly fund patient treatment and/or prescriptions
- Gilead cannot pay or defray operating expenses (e.g. fringe benefits, office equipment etc.) or purchase of standard equipment or hardware, i.e. the purchase of laptops, tablets, mobile phones, or other electronic devices that can be used beyond the scope of the project funding period
- Gilead cannot fund conference attendance related to the grant
- Gilead cannot pay for expenses or activities not linked to this project/event/program
- Gilead cannot provide compensation in lieu of a discount or price concession or related to a commercial contract negotiation
- Gilead cannot pay for catering costs for project employees or volunteers (justified catering costs for participants/patients are permissible)
- Gilead cannot pay for unspecified contingency allowances (all budget line items must be specific and relevant to the project delivery)

If you have any other questions regarding the Fellowship & Medical Grants Programme application process that are not covered in this document, please send them to gileadfellowship@axon-com.com.